## MEMORANDUM

TO: Betsy Moukawsher, Town Clerk

FROM: Jonathan J. Reiner, Director of Planning and Development Services

DATE: July 1, 2015

SUBJECT: Cancellation of Committee of Chairpersons Meeting

The Committee of Chairpersons has cancelled its regular meeting scheduled for Monday July 20, 2015.

The next scheduled meeting of the Committee of Chairs will be October 19, 2015.

JJR:dlg

cc: Committee of Chairpersons

Lisa Hylton, Town Manager's office